

SUMMER TERM 2026

TURNFURLONG INFANT SCHOOL

MINUTES of the FGB-C meeting of the Governors of Turnfurlong Infant School held remotely via Zoom on **11th June 2026** at 6.30pm

PRESENT:

Mrs C Austin
Mrs R Ochiltree (Headteacher)
Mr M Mardawan
Mr I Hanif
Mrs K Sargeant
Mr C Skimming
Mr A Puri

APOLOGIES:

Mrs S Hounsell
Mr R Lloyd (Chair)
Mrs L Arnott

IN ATTENDANCE

Mrs R Weymouth (Clerk)

1 WELCOME AND APOLOGIES

The Chair opened the meeting and thanked Governors for attending. Apologies were noted and accepted.

The FGB Chair advised that the Staff Governor (L Arnott) will resign from her position at the end of the academic year. Arrangement will be made for staff nominations.

2 NOTIFICATION OF ANY OTHER BUSINESS

The following items would be discussed under Any Other Business;

- PE Sports Premium Funding

3 DECLARATIONS OF INTEREST

There were no declarations of interest in items on the agenda.

4 APPROVAL OF MINUTES OF MEETING HELD ON 14TH MAY 2026

Circulated prior to the meeting, Governor approved the minutes of the meeting held on 11th May 2026.

There were no matters arising.

5 CURRICULUM / DATA UPDATE

Read, Write , Inc (RWI)

Circulated prior to the meeting, the Headteacher advised;

ACTION

- This week has been the week for the Phonics Screening Check. Assuming the pass mark remains at 32/40, 79% or 80% of children will pass the test.
- 5 children have been disapplied, all due to various SEMH/SEN needs, but these must still be submitted when data is uploaded.
- An 80% pass rate places the school broadly in line with national data.
- FSM children are projected to achieve a 75% pass rate, which is very positive, represents a significant improvement and demonstrates the impact of the work undertaken.
- The number of children achieving a pass mark of 36–40 is strong, with 57 children in this band.
- At the end of Summer 1 in Reception, the distribution of attainment shows more of a bell curve, with a strong proportion of children working above and slightly above expected. This may shift again by the end of the year.
- Year 1 attainment – To pass the phonics screening, children do not need to be fully in line with RWI expectations, so the data is looking positive. The school would like to see the proportion of children below expected reduce further as they move through the programme.
- For Year 2, the data shows a shift over time. The proportion at expected has increased steadily as the year has progressed. The school have had to continue with the phonics programme for longer than usual due to the number of children who did not pass last year.
- For disadvantaged groups, the RWI data shows that the programme has made a significant impact on progress.

Summer Term 1 Data

Circulated prior to the meeting. The Headteacher advised;

- GLD (Good Level of Development) for Reception children is projected to be between 70–75%, which is slightly below last year but still above the national average and in line with the LA.
- Last year, the Phonics Screening Check outcome was 76%.
- Over time, it can be noted that there has not been a significant shift in the Year 1 data; however, there is clear progress in the proportion of children working at and securely at in maths.
- In Year 2 the number of children working securely at in writing has increased by 12%, and you can also see the impact of the maths work across the cohort.

Educational Visits

Governors noted the document circulated.

The Headteacher advised that 2 author visits have also taken place this term which were excellent.

6 ATTENDANCE

Circulated prior to the meeting, Governors noted attendance case studies, group analysis, and benchmarking information.

The Headteacher advised that at this point attendance is in line with the school's Attendance Baseline Indicator Expectation (ABIE).

Is this the first time you have produced the case study? Responding, the Headteacher advised that this was an action following her Performance Management. It captures a number of children, outlining what has happened, how the school have followed the Attendance Policy, and the actions taken. Quite often there are multiple layers of work required, including engagement with other services and addressing the boundaries and barriers that families face.

The sample is all SEND and EHCP. Will it be different next time? Responding, the Headteacher advised that these are the two groups with the most significant attendance issues, and it was difficult to find children outside these groups with comparable patterns. Much of the work involves unpicking complex situations with parents in order to move forward.

Are there any points or take-aways for Governors? Responding, the Headteacher advised that the volume of work that takes in the background to support attendance is significant. The case studies show the story behind the data and highlight the extensive work involved in improving individual attendance journeys.

7 PARENT/STUDENT/STAFF SURVEY RESULTS

Circulated prior to the meeting, Governors reviewed Student Survey Results. Governors noted;

- In terms of pupil voice OPAL continues to feature prominently and is referenced frequently in their reports.

The Headteacher advised that the results are interesting. Year 2 seems to be the most disgruntled however when the survey activity was carried out with them, they had just finished SATs assessments and therefore timing may have impacted the results. Overall, Year 2 were less enthusiastic across the board, while Year 1 were the most positive.

In Year 2, are the school taking any actions based on these results? Responding, the Headteacher advised that they as a cohort are about to leave the school for their KS2 settings. Within this cohort, there are several challenging children, and they fall out frequently which the school will continue to monitor. These children do require additional

	support, and it will be important to repeat the questionnaire closer to Easter rather than in the summer term. Governors discussed that it is positive that every child feels they are helped. The Headteacher advised that Student Voice will feature more prominently in the way the school monitors provision going forward. The Parent Survey and Staff Survey would be disseminated before the end of term.	ACTION
8	GOVERNOR SUBJECT VISIT REPORTS C Skimming advised he had completed an English Subject Visit and would share a report. C Skimming advised that staff were very positive about RWI for teaching. They value having a consistent resource and appreciate being able to move around the children they are teaching. They did express concern about dropping handwriting lessons. The Headteacher advised that with RWI, the school have had to ensure that the correct amount of time is allocated for the three RWI sessions and writing is taught separately. The school have been using the RWI handwriting materials, as they are included, and the children watch the videos and stories and write in their books. However, staff do not feel the pace is right for children. Going forward the school will therefore use the handwriting videos as an intervention tool, and handwriting will be taught through teacher modelling rather than through videos. Children will complete this more frequently with their class teachers. RWI has been highly effective for phonics. As children move through the programme, the majority should come off RWI by the end of the autumn term in Year 2 and be ready for a more comprehension-based style of reading to prepare them for KS2. Due to the particular cohort in Year 2 this year, that has not been the case, but RWI has been effective in closing attainment gaps. The school have identified a programme to use once children finish RWI, which is currently being trialled. This will provide a different scheme for children who have completed the phonics programme.	C Skimming
9	WELLBEING	
8.1	STAFF	
	The Headteacher advised that wellbeing data will be collated through the staff survey for review at the next meeting	Agenda

SLT have discussed the wellbeing package the school purchase. It is a good offer, and staff will be reminded that it is available and can be used.

Staff are currently completing report writing which is often a subject raised in relation to teacher wellbeing. The school have therefore asked staff whether they would prefer not to write a full report in the current format and instead hold a parents' evening. At present, responses are split approximately 50/50, and further feedback is awaited.

Staff wellbeing is also being affected by a small number of challenging children, and workload pressures remain significant, particularly at weekends for the Headteacher. The school has considered introducing a workload survey three times a year. Workload frequently arises in year group meetings, and a regular survey would help leaders identify pinch points across the year.

The school does need a TA in every class, as the level of need across the school is high. The school may need to employ an apprentice TA, as one TA across two Year 2 classes will not be sufficient.

9.2 STUDENT

This item had been discussed earlier in the meeting.

10 OTHER MATTERS

10.1 ALPS UPDATE

The FGB Chair advised that the consultation to disband ALPS has now finished and no comments, responses, or replies have been received. There has been no opposition during the statutory proposal representation period, and we are proceeding with the resolution to remove the trust from the school and become a foundation school.

The next step is to ensure that the Governing Board Instrument of Government is updated.

Governors reviewed the updated Instrument of Government and Standing Orders.

Governors agreed the Instrument of Government as circulated. The Clerk would send this to Buckinghamshire Council for approval.

Clerk

The Headteacher advised that one of the things that ALPS did not do, but which the school needs, is to challenge and engage in the peer review process. Next week, a RWI Lead, and EYFS Lead from another school are coming to carry out a review at the school with focus areas being EYFS and RWI.

	Governors discussed that ALPS could have had real potential, and unfortunately it did not develop in that direction. This sounds like a positive step towards meaningful collaboration. The Headteacher advised that a number of local schools have come together for Subject Coordinator networks, and TJS and TIS school staff attended. This sparked discussion about ensuring a smooth transition from KS1 to KS2. A new national curriculum will come in, in September 2028, and the school have met with the new Deputy Headteacher at TJS to discuss this.	ACTION
10.2	GOVERNOR TRAINING AND RESOURCES BUY BACK Governors agreed to purchase the same Governance support package as last academic year. The Clerk would advise the Bursar.	Clerk
11	INSET DATES Governors agreed the following 2027-28 INSET dates; 1st September 2027 2nd September 2027 3rd September 2027 4th January 2028 5th June 2028 Have TJS set their INSET dates for 27/28? Responding, the Headteacher advised that they may have since the last conversation with the Headteacher as the proposed dates do not align with TJS. Governors discussed that The Grange School and TJS INSET dates don't align either. Whilst some parents may be disgruntled the school has its own strategic and operational priorities.	
12	POLICIES Circulated prior to the meeting Governors reviewed and agreed the Lettings Policy and suggested increase in pricing.	
13	DATES AND TIMES OF FUTURE MEETINGS The following dates and times of future meetings had previously been agreed: All meetings 4.30pm 6th July 26 – FGB	All Governors
14	ANY OTHER BUSINESS	

ACTION

The Headteacher advised that the DfE are phasing out the Sports Premium Grant. Schools will receive one final term of funding, and then it will end. Instead, investment is being directed into PE Sports Hubs, and LEAP is the organisation that holds the local contract for this.

The rationale is that there has been a lack of equality in access to sporting activities. Rather than schools receiving a fixed allocation and choosing how to spend it, future funding is expected to be proportionate to deprivation, and schools will be able to access funding for certain activities although further information is awaited.

With the funding the school currently has the school will retain the Sports Leader for three afternoons a week until January 2027. Reception will not have PE with the Sports Leader instead teachers will deliver their own sessions. It may be possible to broker Sports Leader through the Sports Hub once the new system becomes clearer.

Funding will also be prioritised for enrichment activities.

14 CONDUCT OF MEETING

Governors confirmed that the meeting was conducted in an open manner and that all governors were invited to participate and contribute to discussions. It was confirmed that all members of the Governing Board would have access to these Minutes ***(with the exception of any Restricted Confidential Minutes)***.

The meeting closed at 20.02pm.

Signed Date

CHAIR