



Turnfurlong Infant School Covid Contingency Plan (outbreak management)

Revised June 2022

The Covid Contingency Plan, also known as the Covid outbreak management plan, outlines what stepping up measures would be taken in the event of an outbreak of Covid at Turnfurlong Infant School. The plan has been based on the Covid operational guidance from the Department for Education [Schools COVID-19 operational guidance \(publishing.service.gov.uk\)](https://www.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/101321/schools-covid-19-operational-guidance.pdf) (withdrawn 30.5.22)

The definition of an outbreak is

- 5 children, pupils, students, or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period

or

- 10% of children, pupils, students, or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period

This means that if five cases occur in a class or if numbers of cases exceed 10% across a year group within a ten-day period, we would consider this to be an outbreak. At this point, the Headteacher will contact the Local Authority Public Health Consultant.

Any measures taken will be kept to the minimum number of groups, classes or year groups, and for the shortest amount of time possible. In the event of needing to implement measures in the contingency plan, the Headteacher will work closely with the Local Authority and the local Public Health team.

Attendance restrictions will only be considered as a short-term measure and as a last resort.

	Action	Communication to parents	Communication to staff	Responsibility
Step 1	Review ventilation and hygiene measures in place Inform Buckinghamshire Council and take advice from Public Health Mask wearing advised on school site Encourage staff to take breaks outside if weather conditions allow Hold meetings virtually or outside wherever possible; Senior Leadership Meetings, Staff Meetings, meetings with parents, meetings with other professionals Follow advice from Public Health re pupils and staff who are Clinically Extremely Vulnerable (CEV)	Via Parentmail	Via Email, Parentmail and staff meeting	HT/DHT Decision made by Headteacher on Health and Safety grounds with Public Health

Step 2	<p>Reduce staff mixing between year groups – make bases for breaks that are for the use of one year group team only</p> <p>Large public events to be held outside only</p>	Via Parentmail	Via Email, Parentmail and staff meeting	Decision made by Headteacher on Health and Safety grounds with Public Health and Buckinghamshire Council
Step 3	<p>Teaching and learning model provided remotely via Microsoft Teams where classes are required to self-isolate in large numbers (see Remote Learning Policy). Keyworker and vulnerable children to attend school if it is safe to do so.</p>	<p>Via Parentmail</p> <p>Headteacher to record as partial school closure with Buckinghamshire Council</p>	Via Email, Parentmail and staff meeting	Decision made on Health and Safety grounds with Chair of Governors and Buckinghamshire Council
Step 4	<p>Staggered start and finish times to reduce numbers of people on school site at beginning and end of school day (social distancing measure)</p>		Via Email, Parentmail and staff meeting	
Step 5	<p>Whole school closure for all children other than keyworker and vulnerable children</p> <p>Learning provided remotely via Microsoft Teams (see Remote Learning Policy)</p>	<p>Via Parentmail</p> <p>Headteacher to record as partial school closure with Buckinghamshire Council</p>	Via Email, Parentmail and staff meeting	Action following directive from Department for Education (lockdown) or Local Government (Buckinghamshire Council/Public Health)
Step 6	<p>Whole school closure for all school pupils.</p> <p>Learning provided remotely via Microsoft Teams (see Remote Learning Policy)</p>	<p>Via Parentmail</p> <p>Headteacher to record as school closure with Buckinghamshire Council</p>	Via Email, Parentmail and staff meeting	Decision made on Health and Safety grounds with Chair of Governors, Public Health and Buckinghamshire Council

Appendix 1: Frequently asked questions

My child has COVID. What do I need to do?

If your child tests positive for Covid you must keep them at home for three more days. The day your child tests positive is day 0.

Someone who lives in our house has tested positive for COVID. What do we need to do?

People who live in the same household as someone with COVID-19 are at the highest risk of becoming infected because they are most likely to have prolonged close contact. People who stayed overnight in the household of someone with COVID-19 [while they were infectious](#) are also at high risk.

Children should continue to attend school as normal unless they develop symptoms of Covid or have a positive test.

If you live with, or have stayed overnight in the household of, someone who has COVID-19, you are advised to:

- minimise contact with the person who has COVID-19
- work from home if you are able to do so
- avoid contact with anyone you know who is at [higher risk of becoming severely unwell](#) if they are infected with COVID-19, especially those with a [severely weakened immune system](#)
- limit close contact with other people outside your household, especially in crowded, enclosed or poorly ventilated spaces
- wear a well-fitting [face covering](#) made with multiple layers or a surgical face mask in crowded, enclosed or poorly ventilated spaces and where you are in close contact with other people

Will we be told if there has been a positive test in our child's class?

We will continue to tell you if there has been a positive test in the class, but we won't ever name children. Your child can continue to come to school unless they test positive for COVID. Remember that children and staff can be off school for many reasons, so it is not helpful to speculate why someone is not in school.