

Step 2	<p>Reduce staff mixing between year groups – make bases for breaks that are for the use of one year group team only</p> <p>Large public events to be held outside only</p>	Via Parentmail	Via Email, Parentmail and staff meeting	Decision made by Headteacher on Health and Safety grounds with Public Health and Buckinghamshire Council
Step 3	<p>Teaching and learning model provided remotely via Microsoft Teams where classes are required to self-isolate in large numbers (see Remote Learning Policy). Keyworker and vulnerable children to attend school if it is safe to do so.</p>	<p>Via Parentmail</p> <p>Headteacher to record as partial school closure with Buckinghamshire Council</p>	Via Email, Parentmail and staff meeting	Decision made on Health and Safety grounds with Chair of Governors and Buckinghamshire Council
Step 4	<p>Staggered start and finish times to reduce numbers of people on school site at beginning and end of school day (social distancing measure)</p>		Via Email, Parentmail and staff meeting	
Step 5	<p>Whole school closure for all children other than keyworker and vulnerable children</p> <p>Learning provided remotely via Microsoft Teams (see Remote Learning Policy)</p>	<p>Via Parentmail</p> <p>Headteacher to record as partial school closure with Buckinghamshire Council</p>	Via Email, Parentmail and staff meeting	Action following directive from Department for Education (lockdown) or Local Government (Buckinghamshire Council/Public Health)
Step 6	<p>Whole school closure for all school pupils.</p> <p>Learning provided remotely via Microsoft Teams (see Remote Learning Policy)</p>	<p>Via Parentmail</p> <p>Headteacher to record as school closure with Buckinghamshire Council</p>	Via Email, Parentmail and staff meeting	Decision made on Health and Safety grounds with Chair of Governors, Public Health and Buckinghamshire Council

Appendix 1: Frequently asked questions

My child has COVID. What do I need to do?

If your child tests positive for Covid you must keep them at home for three more days. The day your child tests positive is day 0.

Someone who lives in our house has tested positive for COVID. What do we need to do?

People who live in the same household as someone with COVID-19 are at the highest risk of becoming infected because they are most likely to have prolonged close contact. People who stayed overnight in the household of someone with COVID-19 [while they were infectious](#) are also at high risk.

Children should continue to attend school as normal unless they develop symptoms of Covid or have a positive test.

If you live with, or have stayed overnight in the household of, someone who has COVID-19, you are advised to:

- minimise contact with the person who has COVID-19
- work from home if you are able to do so
- avoid contact with anyone you know who is at [higher risk of becoming severely unwell](#) if they are infected with COVID-19, especially those with a [severely weakened immune system](#)
- limit close contact with other people outside your household, especially in crowded, enclosed or poorly ventilated spaces
- wear a well-fitting [face covering](#) made with multiple layers or a surgical face mask in crowded, enclosed or poorly ventilated spaces and where you are in close contact with other people

Will we be told if there has been a positive test in our child's class?

We will continue to tell you if there has been a positive test in the class, but we won't ever name children. Your child can continue to come to school unless they test positive for COVID. Remember that children and staff can be off school for many reasons, so it is not helpful to speculate why someone is not in school.