



## **Turnfurlong Infant School Procedure on Charging for Educational Visits**

The Governors and Headteacher consider it important to maintain the level of educational visits and activities in our school. They form an integral part of the curriculum, stimulating children's interest and providing a valuable background to their work.

The Education Reform Act 1988 has required Governing Bodies to declare a charging policy for the activities as set out below:

- a) That where activities take place in school session time parents will be invited to make voluntary contributions towards the cost of the proposed activity on a pro-rata basis, but that a pupil will not be debarred from taking part in that activity because her / his parents cannot, or will not, contribute. Insufficient voluntary contributions will cause the proposed activity to be cancelled. The decision to cancel a proposed activity will be taken by the Headteacher in the light of responses received. Parental contributions will be returned if a visit or activity is subsequently cancelled.
- b) That where activities take place outside school session time, charges should continue to be levied, where appropriate.
- c) That any application for a full or partial remission of charges be considered by the Headteacher.
- d) That appropriate charges will be made for ingredients and materials where parents have indicated in advance that they wish to own their child's finished work. Parents will be informed in advance if contributions are necessary.
- e) That parents will be required to meet the cost of breakages and damage where this is a result of their child's behaviour or carelessness.

This policy is included in the school prospectus as Appendix A.